

# Lesson 13: Work & Employment

## Job and Career (Работа и Карьера)



There is no difference in Russian between 'job' and 'work' – both words mean '**рабо́та**' – doing something, not necessarily in order to earn money.

For example, **он работает в огороде** (he works in the garden) means that he does some hard work there, not necessary he is employed.

While **он работает учителем** (he is a teacher) points at his occupation or position (**дóлжность**).

The word 'рабо́та' also refers to the location of your job, and it doesn't matter if it is in an office (**в о́фисе**) or outside (**на улице**). We can say 'Я на работе' (I am at work) or 'я иду на работу' (I am going to work) (**идти́/ходи́ть на рабо́ту**).

Career ( **карье́ра**) is the progression of your professional life. It can include many different jobs over the years. You can have a career in a field (**о́бласть**) – for example, a career in politics (**поли́тика**) / journalism (**журнали́стика**) / education (**образова́ние**) / finance (**финáнсы**) / law (**юриспрудéнция**), etc.

## Finding a job (Поиск работы)

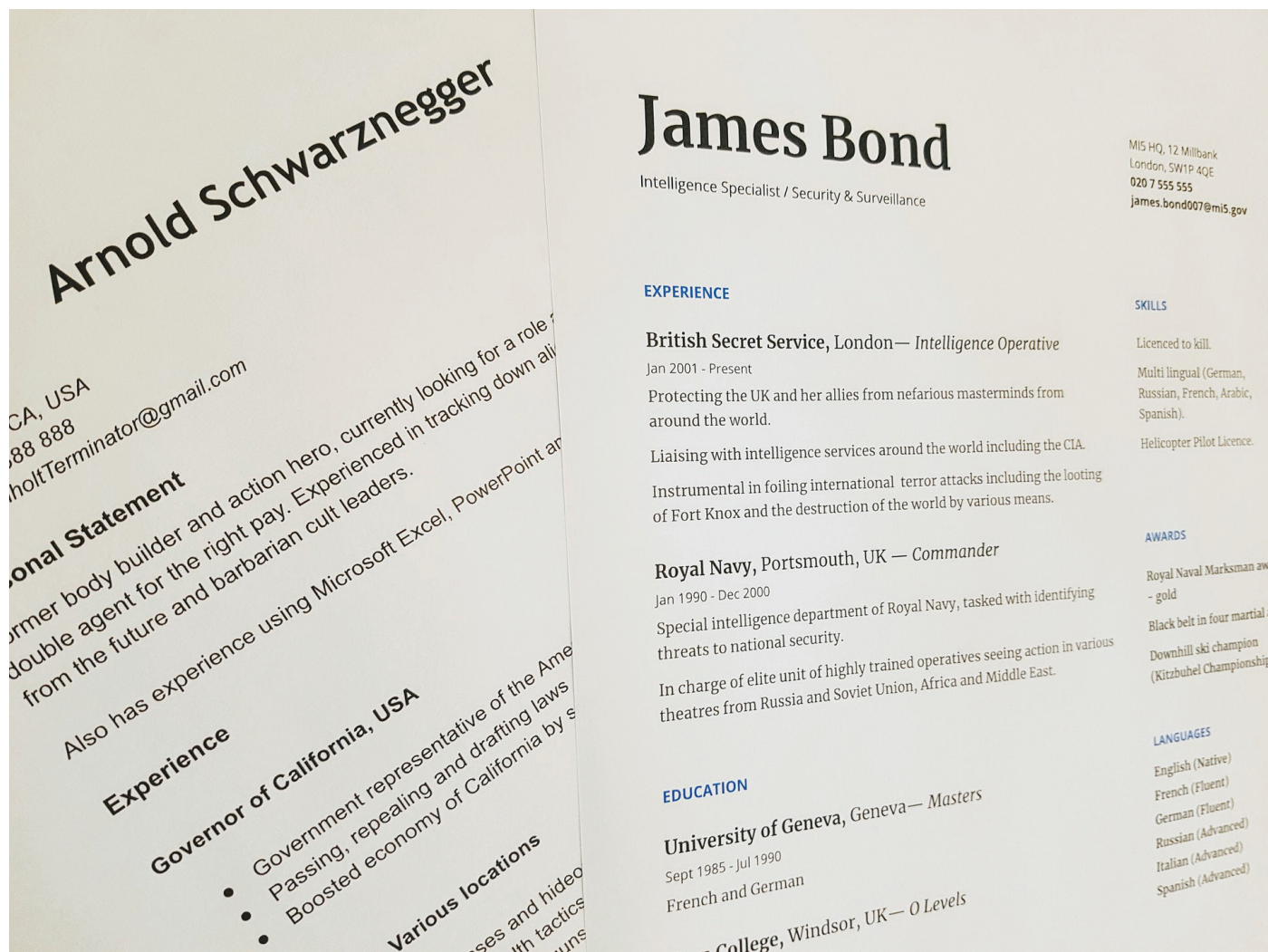
When a company (**компáния** or **организа́ция**) needs an employee (**рабо́тник** or **сотру́дник**), it makes a job opening (**открывáть вака́нсию**). If someone is looking for a job (**иска́ть рабо́ту**) and sees the job opening (**вака́нсия**) he or she likes, that person can apply for this job (**откли́кнуться на вака́нсию**). Until such a person is approved, he or she is called 'candidate' (**соиска́тель** or **кандида́т**).

To apply for a job, you need to send your resume or CV (**резюме́**) – a document listing your qualifications (**квалифика́ция**): education and training (**образова́ние**),

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experience (**о́пыт рабо́ты** or simply **о́пыт**) and skills (**на́вык**). You can also include references (**рекоме́ндация**) – contact information for the companies you've worked for in the past.

It is also a good idea to send a cover letter (**сопрово́дительно́е письмо́**) introducing yourself and explaining why you want to work for that company.



If the company likes your resume, you'll be invited for an interview (**собесе́дование**), and if you do well in the interview, they will hire (**наня́ть**) you – officially accept you to work in that job.

To describe a job, you can say it is...

- a demanding job (**тре́бовательная рабо́та**) (requires a lot of effort);
- a fulfilling / rewarding job (**сто́ящая рабо́та**) (it makes you feel good);
- an entry-level job (**рабо́та нача́льного у́ровня**) (can be done by someone who is beginning their career; does not require much experience or skill);
- a dead-end job (**без возмо́жности повыше́ния**) (with no opportunities for career advancement);
- a high-powered job (**ва́жная рабо́та**) (a dynamic and important job);
- a lucrative job (**вы́годная рабо́та**) (a job where you earn a lot of money).

## At work (На работе)

As we mentioned earlier, when a person is hired, they become an employee (**рабóтник or сотрúдник**), and the company becomes their employer (**работодáтель**). The other employees in the company are that person's colleagues (**коллéга or сослужíвец**). The person above you who is responsible for your work is your boss (**начáльник or (conversational) босс**). The total group of all the company's employees can be called 'staff' (**штат**).

When you start working, usually they will be 'checking' you for three months, it is called a 'probation period' (**испытáтельный срок**).

We already spoke about payments earlier. As an employee, you earn a salary (**получáть зарплáту**) – money you receive regularly for your work.

If you're good at your job, you might get a pay raise (**повышéние зарплáты**) – an increase of your salary. You can also get a promotion (**получíть повышéние в дóлжности or simply получíть повышéние**) – an increase in importance and authority.

What about time you spend on your job?

- A full-time job (**пóлная зáнятость**) is around 40 hours per week.
- A part-time job (**частíчная зáнятость**) is when you can work less than normal business day for this company.
- Working overtime (**сверхурóчная рабóта**) means you work extra hours than allowed by law. These hours should be compensated.

When you work in one company for more than six months, you can go on vacation (**óтпуск**) – paid free days, you can spend however you like.



And of course you don't work (except for some professions) during official holidays (**пра́здничные дни** or **пра́здник**) and weekends (**выходные дни** or **выходной**).

## Leaving a Job (Увольнение)

When you are leaving your job (or in worse case forced to leave), it is called 'being fired' (**увольнение**). For example, "Ivan was fired because he never came to work on time" (Ивана уволили, потому что он всегда опаздывал на работу). You can get fired if you underperformed or came to work too late or didn't come at all (**прогул**) or for other reasons.

If the company wants to reduce its staff and has to fire some people because of that, it is called '**сокращение штáта**' or simply '**сокращение**'.

When you leave a company yourself, you can say instead of '**увóлиться**' – simply left the company (**оста́вить** or **уйти**).

Finally, when you reach a certain age, you retire (**уйти́ на пéнсию**).

## List of professions with description (Список профессий с описанием)

Here is a list of different professions (профессия) and a short description of what a person does in that profession.

Accountant (**бухгалтер**) – a person who works with the money and accounts of a company.

Actor /Actress (**актёр / актрíса**) – a person who acts in a play or a movie.

Architect (**архите́ктор**) – a person who designs buildings and houses.

Astronomer (**астроно́м**) – a person who studies the stars and the universe.

Author (**писа́тель**) – a person who writes books or novels.

Bus driver (**води́тель авто́буса**) – a person who drives buses.

Butcher (**мяснiк**) – a person who works with meat. Butchers cut meat and sell it in their shops.

Carpenter (**плóтник**) – a person who makes things of wood including houses and furniture.

Chef/Cook (**шеф-повар, повар**) – a person who cooks food for others, often in a restaurant or a café.

Cleaner (**убо́рщик**) – a person who cleans an area or a place (for example, in an office)

Dentist (**данти́ст**) – a person who can fix problems you have with your teeth.

Designer (**дизáйнер**) – a person who has the job of designing things.

Doctor (**врач, до́ктор**) – a person you go to see when you are ill or have some type of a health problem.

Janitor/Refuse collector (**двóрник, мýсорщик**) – a person who collects trash/rubbish from bins in the street.

Electrician (**элéктрик**) – a person who works with electric circuits.

Engineer (**инженёр**) – a person who develops solutions to technical problems. They sometimes design, build, or maintain engines, machines, structures or public works.

Factory worker (**рабóчий**) – a person who works in a factory.

Farmer (**фёрмер**) – a person who works on a farm.

Fireman/Fire fighter (**пожáрный**) – a person who puts out fires.

Fisherman (**рыбáк**) – a person who catches fish.

Florist (**флорíст**) – a person who works with flowers.

Gardener (**садóвник**) – a person who keeps gardens clean and tidy. They take care of the plants in the garden.

Hairdresser (**парикмáхер**) – a person who cuts your hair or gives it a new style.

Journalist (**журналист**) – a person who makes new reports in writing or through television.

Judge (**судья**) – a qualified person who decides cases in a law court.

Lawyer (**юрíст**) – a person who defends people in court and gives legal advice.

Lecturer (**лéктор**) – a person who gives lectures, usually at a university.

Librarian (**библиотéкарь**) – a person who works in a library.

Lifeguard (**спасáтель**) – a person who saves lives in places where people swim (on a beach or a swimming pool).

Mechanic (**мехáник**) – a person who repairs machines, especially car motors.

Model (**модéль**) – a (usually attractive) person who demonstrates fashion, modeling clothes and accessories.

Newsreader (**ведúщий**) – a person who reads the news, normally on television.

Nurse (**медицинская сестра́** or **медсестра́**) – a person trained to help a doctor to look after the sick or injured.

Optician (**офтальмóлог**) – a person who checks your eyes and corrects any problems with your sight.

Painter (**худóжник**) – a person who paints pictures, and **маля́р** if he paints the interior and exterior of buildings.

Pharmacist (**фармацéвт**) – a qualified person who works with and dispenses medicine.

Photographer (**фотóграф**) – a person who takes photos.

Pilot (**пилóт**) – a person who operates a plane.

Plumber (**сантéхник**) – a person who repairs your water systems or pipes.

Politician (**полíтик**) – a person who works in politics.

Policeman/Policewoman (**полицéйский**) – a member of the police force. They try to prevent crimes.

Postman (**почтальóн**) – a person who delivers mail to your house.

Real estate agent (**риэлтор**) – a person who makes money from selling land for development or real estate.

Receptionist (**консьёрж**) – a person who is at the reception (entrance) of a company.

Scientist / scholar (**учёный**) – a person who works in the science industry. They do many experiments.

Secretary (**секретарь**) – a person employed in an office who types letters, keeps records etc.

Shop assistant (**продавец**) – a person who works in a shop or store selling products.

Soldier (**солдат**) – a person who works for the army.

Tailor (**портной**) – a person who makes clothes for others, many times producing exclusive items of clothing.

Taxi driver (**водитель такси** or **таксист**) – a person who drives a taxi.

Teacher (**учитель**) – a person who passes knowledge to students, usually at school.

Translator (**переводчик**) – a person who translates from one language to another.

Veterinary doctor (**ветеринар**) – a qualified person who looks after sick animals.

Waiter/Waitress (**официант / официантка**) – a person who works in a food outlet, looking after customers and serving food.

Window cleaner (**мойщик окон**) – a person who cleans windows, normally windows of big buildings.

## Упражнения по произношению (Pronunciation practice)

Работа, должность, в офисе, на работе, идти/ходить на работу, карьера, область, политика, журналистика, образование, финансы, юриспруденция, поиск работы, компания, организация, работник, сотрудник, открывать вакансию, искать работу, вакансия, откликнуться на вакансию, соискатель, кандидат, резюме, квалификация, образование, опыт работы, опыт, навык, рекомендация, сопроводительное письмо, собеседование, нанять, требовательная работа, стоящая работа, работа начального уровня, без возможности повышения, важная работа, выгодная работа, работодатель, коллега, сослуживец, начальник, босс, штат, испытательный срок, повышение зарплаты, получить повышение в должности, получить повышение, полная занятость, частичная занятость, сверхурочная работа, отпуск, праздничные дни, праздник, выходные дни, выходной, увольнение, прогул, сокращение штата, сокращение, уволиться, оставить, уйти, уйти на пенсию, бухгалтер, актёр, актриса, архитектор, астроном, писатель, водитель автобуса, мясник, плотник, шеф-повар, повар, уборщик, дантист, дизайнер, врач, доктор, дворник, мусорщик, электрик, инженер, рабочий, фермер, пожарный, рыбак, флорист, садовник, парикмахер, журналист, судья, юрист, лектор, библиотекарь, спасатель, механик, модель, ведущий, медицинская сестра, медсестра, офтальмолог, художник, маляр, фармацевт, фотограф, пилот, сантехник, политик, полицейский, почтальон, риэлтор, консьёрж, учёный, секретарь, продавец, солдат, портной, водитель такси, таксист, учитель, переводчик, ветеринар, официант, официантка, мойщик окон.

## Quiz 1. Job Story

Вакансия, работа, интервью, рекомендация, должность, откликнуться на вакансию, опыт, навык, нанять, работа начального уровня, сопроводительное письмо.

I was looking for a \_\_\_\_\_ as I needed money. Something like \_\_\_\_\_, as I didn't have much \_\_\_\_\_ and \_\_\_\_\_. So I looked on some sites for \_\_\_\_\_. Finally, I found one vacancy I liked! CEO of a company – this \_\_\_\_\_ was exactly for me – I am so good at commanding people! So I \_\_\_\_\_. I even attached \_\_\_\_\_ and even made \_\_\_\_\_ from my mom.

I waited for the response, and even was invited to the \_\_\_\_\_. Unfortunately, they didn't \_\_\_\_\_ me, they sent me a letter saying they chose someone else, but otherwise they would definitely hire me!

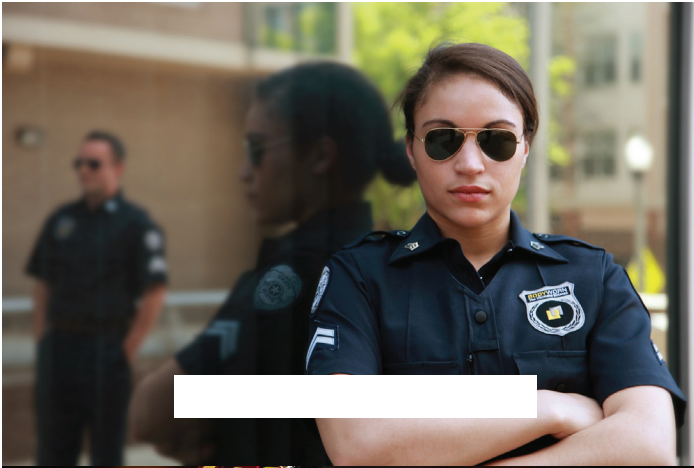
## Quiz 2. Fill in the blanks

Сокращение штатов, опыт, частичная занятость, уйти на пенсию, отпуск, искать работу, уволить, испытательный срок, таксист, уйти, коллега, зарплата, повышать в должности, ходить на работу.

1. After 50 years of hard work, he finally \_\_\_\_\_.
2. I called a taxi, and you know who was \_\_\_\_\_? My old friend!
3. The company had \_\_\_\_\_. They \_\_\_\_\_ more than 100 people!
4. I \_\_\_\_\_ from this company for 3 years now already.
5. I never got \_\_\_\_\_, so I started to \_\_\_\_\_.
6. I am so tired, I can't wait for my \_\_\_\_\_, I'd go to Spain for a couple of weeks.
7. When I was a student, I had \_\_\_\_\_ job, low \_\_\_\_\_, but I had plenty of \_\_\_\_\_ I could use.
8. I am going with my \_\_\_\_\_ to the party. They are nice people when not at work.
9. I passed my \_\_\_\_\_! Finally! I can't believe they hired me 3 months ago.
10. It is so boring \_\_\_\_\_ day after day after day...

## Quiz 3. Match the pictures to profession

Механик, судья, полицейский, мойщик окон, сантехник, пожарный, спасатель, электрик.



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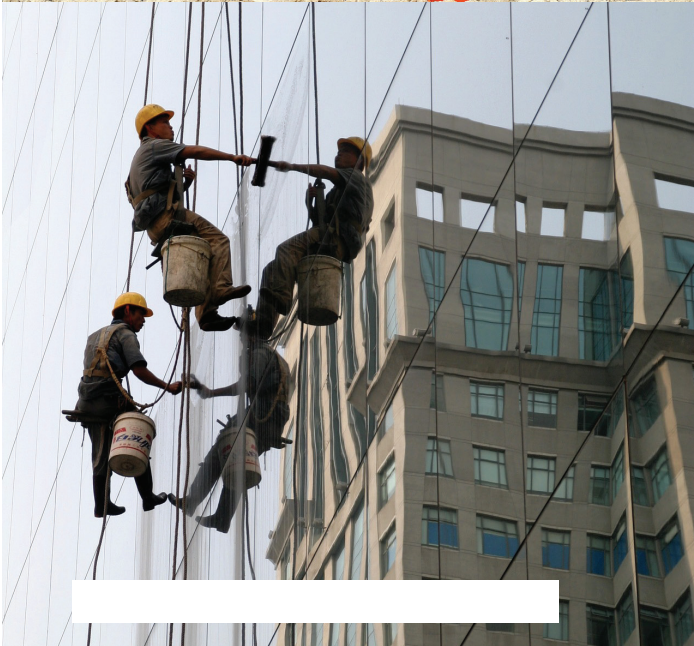
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## Keys to the Quiz 1. Job Story

I was looking for a работа as I needed money. Something like работа начального уровня, as I didn't have much опыт and навык. So I looked on some sites for вакансии. Finally, I found one vacancy I liked! CEO of a company – this должность was exactly for me – I am so good at commanding people! So I откликнуться на вакансию. I even attached сопроводительное письмо and even made рекомендация from my mom.

I waited for the response, and even was invited to the интервью. Unfortunately, they didn't нанять me, they sent me a letter saying they chose someone else, but otherwise they would definitely hire me!

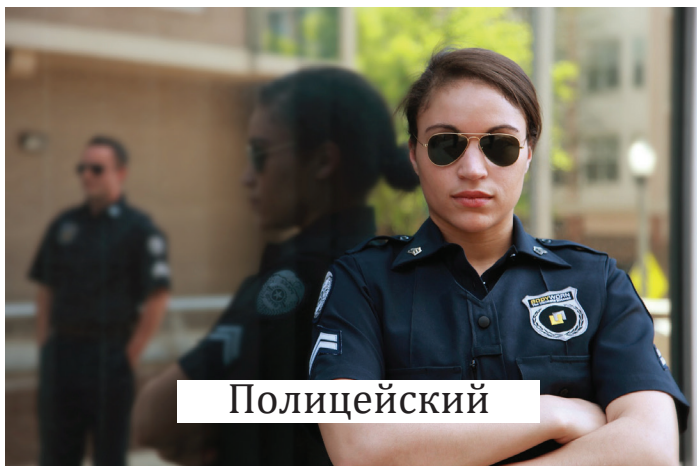
## Keys to the Quiz 2. Fill in the gaps

Сокращение штатов, опыт, частичная занятость, уйти на пенсию, отпуск, искать работу, уволить, испытательный срок, таксист, уйти, коллега, зарплата, повышать в должности, ходить на работу.

1. After 50 years of hard work, he finally уйти на пенсию.
2. I called a taxi, and you know who was таксист? My old friend!
3. The company had сокращение штатов. They уволить more than 100 people!
4. I уйти from this company for 3 years now already.
5. I never повышение в должности, so I started to искать работу.
6. I am so tired, I can't wait for my отпуск, I'd go to Spain for a couple of weeks.
7. When I was a student, I had частичная занятость job, low зарплата, but I had plenty of опыт I can use.
8. I am going with my коллега to the party. They are nice people when not at work.
9. I passed my испытательный срок! Finally! I can't believe they hired me 3 months ago.
10. It is so boring ходить на работу day after day after day...

## Keys to the Quiz 3. Fill in the blanks

Механик, судья, полицейский, мойщик окон, сантехник, пожарный, спасатель, электрик.



Полицейский



Электрик



Пожарный



Механик



Спасатель



Сантехник



Мойщик окон



Судья